Access 2016 Input Mask Characters

| **Character** | **Explanation** |
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| 0 | User must enter a digit (0 to 9). |
| 9 | User can enter a digit (0 to 9). |
| # | User can enter a digit, space, plus or minus sign. If skipped, Access enters a blank space. |
| L | User must enter a letter. |
| ? | User can enter a letter. |
| A | User must enter a letter or a digit. |
| a | User can enter a letter or a digit. |
| & | User must enter either a character or a space. |
| C | User can enter characters or spaces. |
| . , : ; - / | Decimal and thousands placeholders, date and time separators. The character you select depends on your Microsoft Windows regional settings. |
| > | Coverts all characters that follow to uppercase. |
| < | Converts all characters that follow to lowercase. |
| ! | Causes the input mask to fill from left to right instead of from right to left. |
| \ | Characters immediately following will be displayed literally. |
| "" | Characters enclosed in double quotation marks will be displayed literally. |