



The Alternative Dispute Resolution Academy

Instructors:

Carol Galloway, Esq.
Gano Rirfield, JD.

EMPLOYMENT LABOR LAW MEDIATION CERTIFICATE COURSE – Update October 2020

COURSE OVERVIEW, GUIDELINES, AND SYLLABUS

Purpose of Course:

This online course is eligible for 4 CEU Credit (IACET Standards). Students taking the course will be awarded a Certificate of Completion from the Alternative Dispute Resolution Academy.

This Nine-week intensive course is designed to develop students in the Employment / Labor Law Mediators - Conflict Dispute Resolution venue Mediation. This course equips participants with knowledge and skills essential to serve as employment mediators. A comprehensive blend of substantive employment / labor law and training in the mediation process and skills prepares participants to become qualified mediators for employment disputes.

The program has three (3) Parts. The first four out of nine modules focus on substantive employment and labor laws. The remaining modules focus on mediation practices and related rules and policies. The course ends with practical exercises.

Textbook: Employment Labor Law, Patrick J. Chihon; James Ottavio Castagnera, 9E.
Textbook: ADR In a Nutshell by Patrick Nolen.

I recommend keeping these books as a future reference in your career. I have found them very helpful in preparing for mediation on a subject.

Live classes: It's recommended that students attend the live class discussion sessions. The discussion sessions are designed to. This is to discuss the reading material and to assist our students. If you are not able to attend a session, a recording is made available. It may take 24 hours for a recording to be posted. Please note that students must attend/conduct a Mock Mediation exercise to demonstrate they have mastered the mediation skills necessary to conduct a mediation conference.

1. Course syllabus discussion; Thursday, October 15, (4 pm - 6pm) Est.
2. Module 1, 2, Discussion; Thursday, Oct 29 (4pm - 6pm) Est.
3. Module 3, 4, Discussion; Thursday, Nov 8 (4 pm - 6 pm) Est.
4. Module 5, 6, Discussion (Thursday, Nov 12 (4 pm - 6 pm, Est.)
5. Module 7, 8, Discussion (Thursday, Nov 15 (4 pm - 6 pm, Est.)
6. Mediation Practical exercise and Feedback (TBA) **(Must Attend) unless you can provide proof that you were able to participate in mediation of you own arrangement.**