



COURSE EVALUATION FORM

Activity Title:		Resource Person:	
Date and Time:		Venue:	

Help us improve the way we hold workshops by completing this form.

Please use the rating scale indicated below:

4 = Outstanding 3 = Very Good 2 = Fair 1 = Poor 0 = Not applicable

	4	3	2	1	0	Topic/s to Request	
Content							
Scope and coverage of topic/s							
Depth of discussion							
Relevance or applicability of content to work or context							
Program Scheduling							
Time duration or allotment for each activity or topic						Speaker/s to Suggest 	
Sequence of activity or topic							
Duration of entire program							
Venue						Other Comments 	
Learning Aids							
Handouts (print and electronic) are relevant and adequate							
Visual aids							
Laboratory exercises							
Resource Person							
Mastery of topic							
Communication skills							
Ability to address questions and clarifications							
Presentation techniques and methodology							
Impact and rapport with participants							
Participation							
Interaction between participants and speakers							
Interaction among participants							

Thank you for evaluating our activity.